



The University of Western Ontario
Faculty of Information and Media Studies

DC 2200G – Social Networking: Theory and Practice – Winter 2023

Instructor Information

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Course Information

Lectures: Mon 9:30-12:30 FNB 1220

Prerequisites

None

Course Syllabus

With the widespread prominence of recent social networking online sites such as Twitter and Facebook, certain questions arise as to how virtual selves are constructed, how social networking actually “works” as a social venue in what is called “digital participatory culture,” and the limitations inherent to this fusion of Internet technology and the public sphere. This course will briefly survey the history of social networking and consider its impact, as well as its multitude of alternate uses, as a professional, social and corporate platform.

The act of social networking tells us very little about its sociological, historical and psychological contexts. This course will ask the key questions of *what is a social network? What is it made of? How is it maintained? What are the social and ethical issues involved in social networking?*

In terms of our more practical component, we will cover issues that involve social media networking that overlaps with political/strategic communication, story-branding and marketing, and influence. Weeks 1-4 will provide an overview of the social media environment; weeks 5-7 will target social media and theories of influence; and weeks 8-12 will cover practical examples in both the public and private sectors.

Course Materials

This course is lecture-based

Course Itinerary

L	Topics
1	Introduction; overview, customs, beliefs, hierarchy of needs
2	Social Network Analysis (SNA): The Basics, From Nodes to Networks.
3	BOTS, BOTnet, MIP, influence.
4	Online communities, UGC, comment pits. Forums to Facebook
5	Social Influence models (influence I)
6	Digital identification and targeting (influence II)
7	Digital consumer behaviour paradigms
8	Social media in the workplace
9	Developing social media strategies - lessons from corporate and political campaigns
10	From strategies to tactics
11	Professional communication protocols - digital etiquette, emailing
12-1 3	Conclusion, in-class live "tweet" event

Lectures are three hours.

Evaluation

- 30% - Social media campaign case study I (politics) **January 27**
- 30% Social media campaign case study II (corporation) **March 3**
- 30% - Social media campaign case study III (non-profits) **March 24**
- 10% - Participation **March 24**

***All assignments are due digitally on OWL Sakai in Word document format before 11:55 PM on the due date**

***Note:** Assignment details and digital syllabus will be made available electronically

Students will receive graded work worth no less than 15% at least 3 days prior to the deadline for withdrawal without academic penalty. Students can find details about this academic policy here: http://www.uwo.ca/univsec/pdf/academic_policies/exam/evaluation_undergrad.pdf. Please note, students are responsible for ensuring that they are aware of the grades they have received in their courses.

All assignments MUST be submitted as a PDF, not in DOC format.

Course Policies

The use of electronic devices (laptops, tablets, phones) are for class-related purposes only. Do not abuse the privilege of using laptops for non-course related activities. Phones are only permitted to take pictures of complex lecture slides. The use of phones in class for other purposes is rude, insulting, and distracting to our shared learning environment. Students who cannot put away their phones during class time will be asked to leave. They may be asked to schedule an appointment with the Associate Dean and/or academic counselling to discuss their classroom conduct, and will need to provide a letter to the instructor acknowledging the violation, and a plan to ensure it does not recur, prior to being readmitted to the classroom environment.

Our classroom is a non-judgemental space that aligns with academic freedom of expression, with some limits. It is expected that students treat one another with civility and respect at all times. Aggressive or hostile behaviours will not be tolerated, and students are encouraged to review the Student Code of Conduct.

Communication/Consultation

I make every effort to be as flexible as possible in accommodating student requests for consultation. During peak times (generally prior to when an assignment comes due), it may be more difficult to contact me. You may wish to “beat the rush”, which means beginning your assignments earlier and coming to me with issues as they arise.

An email consultation model has been adopted for its many benefits, and to overcome many of the impediments of in-person consultation due to the pandemic. As ever more students appear to be experiencing difficulty articulating their thoughts in written form (a form that is critical to the mission and meaning of academia itself), this serves as an ideal communication channel to practice those skills, whilst also affording more opportunity for all concerned to reflect on questions prior to responding as opposed to giving “off the cuff” replies as is typical in verbal communications. That said, office hours are still available on a first come drop-in basis. Please note that masks are mandatory for office hour visits as they are in regular classroom settings, and that it may even be preferable to consider the email consultation model instead.

My policy concerning email is that I endeavour to respond within 24 hours, and at reasonable times. That means you should not expect an immediate reply to your email delivered at 2 am or on weekends until the usual working week and daylight hours. That means 9 to 5, Monday to Friday. If you do not receive a response within 24 hours, please resend. NB: If I need to get in contact with you about an urgent matter, please do make a habit of keeping sufficient space on your account so the email does not bounce.

** Emails should not contain questions easily answered by either the syllabus or assignment documents.*

** I will read working thesis statements or discuss research questions, but please do not ask me to read entire drafts of assignments out of fairness for my time, and those students who cannot benefit from such feedback. Taking some risk and initiative is a part of life. My full feedback is provided once the assignment is officially submitted, not before.*

Late Assignment Policy

Late assignments will receive a zero. If extenuating circumstances prevent the timely submission of an assignment or paper, documentation is required (see Academic Accommodation below). All assignments must be submitted by the due date. IMPORTANT: Please do not send or show me medical notes - I value your privacy and do not have the specific authorization to vet medical notes.

If you have received accommodation through the counselling office, a confirmation email is sent to both the student and professor, asking the student to get in touch immediately to discuss a new due date. Please heed that request for immediacy.

Electronic Submission

All assignments are to be submitted via our Learning Management System (OWL). No paper copies. Unless otherwise specified, please submit as a PDF except where indicated. All word processing software has the function of being able to export in PDF. The rationale behind using this file type is that it “flattens” formatting so that however it looks on the student’s end is how it will appear on the instructor’s end without information loss that can occur if two different word processing software are used. This also helps to “lock” any visual elements like imported images, charts, graphs, and fonts.

Work Submission and Feedback

Apart from extenuating circumstances, I generally have a one or two week turnaround policy, which means I will have your work graded with feedback ready online. Pending my workload, you may receive feedback much sooner. If you submit sooner, you may also receive feedback sooner, which may be a great way of decreasing academic stress toward the end of the semester when all the big assignments across several courses comes due.

Missed Classes

In the event students have to miss a class for any previously known or unanticipated reason, they are encouraged to speak with a classmate to learn what was missed. In fairness, asking me what was missed is nearly equivalent to asking me to recreate a three hour lecture. With the exception

of those students who are on file with Accessible Education, lecture notes and course slides are considered proprietary, so are not posted on OWL or distributed in any way. Since there is no exam in this course, a missed class should not have any appreciable impact on successful completion of assignments.

NOTES FROM THE FIMS DEAN'S OFFICE Winter 2023

Rights and Responsibilities

The conditions governing a student's ability to pursue their undergraduate education at Western are ratified by Senate and can be found on the Academic Policies section of the University Secretariat:

http://www.uwo.ca/univsec/academic_policies/rights_responsibilities.html

Statement on Academic Offences

Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at the following Web site:

http://www.uwo.ca/univsec/pdf/academic_policies/appeals/scholastic_discipline_and_ergrad.pdf

Plagiarism

Students must write their essays and assignments in their own words. Whenever students take an idea, or a passage from another author, they must acknowledge their debt both by using quotation marks where appropriate and by proper referencing such as footnotes or citations. Plagiarism is a major academic offence.

All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software Turnitin under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system.

Accommodation Policies

Academic Accommodation

Students with disabilities work with [Accessible Education \(AE\)](#) which provides recommendations for accommodation based on medical documentation or psychological and cognitive testing.

Medical Consideration

Students who have medical grounds for academic consideration for any missed tests, exams, participation components and/or assignments worth **10% or more of their final grade** must apply to the Academic Counselling office of their home Faculty (for FIMS students this is [Undergraduate Student Services](#)).

Students are required to provided

documentation in the form of a [Student Medical Certificate](#). It will be the Dean's Office that will determine if consideration is warranted.

For work worth less than 10% of the final grade, the instructor will consider requests for academic consideration on medical grounds made in a timely manner in writing or during office hours. Such requests need not be accompanied by documentation. The instructor may decide to require documentation be submitted to the appropriate Academic Counselling office.

Students should also note that **individual instructors are not permitted to receive documentation directly from a student**, whether in support of an application for consideration on medical grounds, or for other reasons. **All documentation must be submitted to the Academic Counselling office of a student's home Faculty.**

Compassionate Accommodation

Academic accommodation (extensions, makeup tests and exams, additional assignments etc.) may be given to students on compassionate grounds. The situations for which compassionate accommodation can be given must be serious, including significant events such as death in the immediate family, trauma (fire, robbery, harassment, muggings, car accidents, etc.) or emergency situations. Documentation is required.

If a member of your immediate family is seriously ill, obtain a medical certificate from the family member's physician and submit the documentation to your Academic Counsellor.

If you have been involved in a severe accident, fire, or some other exceptional crisis, obtain a copy of the police report or be prepared to provide the necessary documentation upon request.

Generally, for deaths within a student's immediate family (parents, guardians, caregivers, siblings, spouses), bereavement leave is granted, upon provision of documentation. For deaths within a student's extended family, academic accommodation is given for one to three days, upon provision of documentation. Students seeking additional bereavement leave should contact their Academic Counsellors with valid documentation.

Religious Accommodation

Students should consult the University's list of recognized religious holidays, and should give reasonable notice in writing, prior to the holiday, to the Instructor and an Academic Advisor. Additional information is given in the [Western Academic Calendar](#).

Gender-Based and Sexual Violence

Western is committed to [reducing incidents of gender-based and sexual violence](#) and providing compassionate support to anyone who has gone through these traumatic events. If you have experienced sexual or gender-based violence, you will find information about support services for survivors, including emergency contacts, [here](#). The gender-based violence and survivor support case managers are located in Thames Hall (3114-3127 office suite.) To connect with a case manager or set up an appointment, please contact support@uwo.ca.

Support Services

Students who are in emotional/mental distress should refer to [Health and Wellness](#) for a complete list of supports.

SUPPORT SERVICES – LINKS

[FIMS UGSS](#): academic advising; career services

[Psychological Services](#): Information about accessing mental health supports

[Medical Services](#): Student health related services

[Office of the Registrar](#): Financial Information, Timetable, Exam Schedules, Academic Calendar Information

[Academic Support and Engagement](#): Central Academic Supports, including [Writing Centre](#), [Learning Development](#), [Transition and Leadership Supports](#), and [Careers and Experience](#)

[Accessible Education](#): Assessment and recommendations for students with disabilities

[Accessibility Information](#): Information to help support barrier free access, including floor plans, accessible washroom locations, service disruptions etc.

[Indigenous Student Services](#): Includes information about financial support, indigenous self-identification, orientation, and tutor support

[Western International](#): Information and support for international students and students seeking to go on exchange

FIMS Grading Policy

FIMS Undergraduate programs now have the following class average policy: *First year courses required for entry into an MIT or MPI module (MIT 1020E and MIT 1025F/G) are expected to have a course average between 68-72%. Second year required courses (MIT 2000, 2025, 2100, 2200, 2500) are expected to have a course average between 70 and 75%. The third year required (MIT 3100) is expected to have a course average between 72 and 77%.*

Elective courses and 4th year seminars have no recommended course averages.

Appendix A: Suggested Grade Ranges in MIT, MPI and MTP

Guidelines to the MIT Grade Range

These guidelines are benchmarks, and are not to be followed as rigid regulations. They will be adjusted as appropriate to take into account the level of the course and any specific instructions given by a professor. As well, competency in English language usage (including spelling and grammar) may be taken into account in the assignment of grades by individual instructors. Note that the 70-79 grade range is broken into two divisions, as this is the grade range into which a large number of students fall.

90-100 (Outstanding, A+)

The report shows sparkling originality and exhibits a high degree of critical analysis of the topic. Sophisticated synthesis and analysis of the theoretical and conceptual dimensions of the topic are demonstrated. Mastery of complex material and ideas is immediately evident. The topic is treated with sensitivity and subtlety of thought. The quality of the writing and background research is exemplary.

80-89 (Excellent, A)

The report shows originality and exhibits a high degree of critical analysis of the topic; it gets to the heart of the matter with comments and/or questions. It is clearly focused and logically organized. The quality of writing makes the report immediately understandable. Mastery of complex material and ideas is demonstrated. The report is of appropriate length, while preserving the priorities and emphasis of the material, so that the result is meaningful, not simplistic.

75-79 (Very Good, B+)

The report shows above average analysis, critical thinking and independent thought. Claims are supported by ample evidence and the components of the topic are well-researched and presented. The topic is addressed in reasonable depth and/or breadth and covers material appropriate to the course. The analysis is organized around focal points and the argument is easily followed. The report demonstrates an above average ability to write in an intelligible style and to condense material meaningfully and with a concern for priorities of that material.

70-74 (Good, B)

The report shows an attempt at analysis and critical thinking. Claims are supported by reasonable evidence. The topic is addressed in some depth and/or breadth, with references to the appropriate literature and course material. The analysis is organized around focal points. The report is generally well written and well argued.

60-69 (Competent, C)

The report demonstrates adequate comprehension of the topic. The report is on topic and is a reasonable summary of material covered in the course, but goes no further. Facts are stated accurately; the quality of writing is sufficiently intelligible with enough elaboration and enough connections made between ideas to permit a reader to understand the point of the report.

50-59 (Marginal, D)

The report shows less than adequate comprehension of the topic and of the material covered by the course. The report is a less than adequate summary of sources and/or is considerably off-topic. Facts are stated inaccurately or ambiguously; the writing style is difficult to follow; there is insufficient elaboration to permit reader's comprehension of relations among ideas; little judgment is shown in selecting detail for inclusion in the report.

Below 50 (Unacceptable, F)

The report demonstrates a failure to comprehend the topic. The material is disorganized and unintelligible. The report clearly does not meet the minimal requirements of the assignment.

Appendix B: Guidelines of Academic Appeals for FIMS Students

Grounds for Appeal:

The Faculty of Information and Media Studies does not view the appeals process as an opportunity for students to solicit a second opinion on a grade assigned to a particular piece of work. Appeals must pertain to the final grade in a course, and will only be entertained if sufficient grounds for appeal can be met, including: medical or compassionate circumstances, a defect in the evaluation process, bias, inaccuracy or unfairness.

Stages in the Appeals Process:

The first stage of the process is a discussion of the disputed grade with the appropriate Teaching Assistant (if applicable), and subsequently, the course instructor. For grades assigned to individual assignments, essays, lab reports, projects and tests completed throughout the term, the student first must appeal to the Teaching Assistant or Instructor of the course, within three weeks of the date on which the Instructor or Teaching Assistant returned the assignments to the class. The Appeals Committee will not hear any further appeals about the final grade in any course unless this first step has been taken.

If completion of the first stage has not resolved the matter, the student may appeal the final grade in the course to the FIMS Appeals Committee. Appeals of final grades must be **within the time frame indicated in the Undergraduate Calendar.** It is the student's responsibility to ensure that the appeal is submitted within the deadline. The student shall submit a formal letter to the FIMS Appeals Committee outlining the grounds for the appeal, the remedy sought and relevant materials including the information about when and with whom (Teaching Assistant and/or Instructor) the student met, as described in Stage 1. If the appeal involves a request for work to be regraded, the original marked work and a clean copy (if possible) must be included. If the appeal is commenced once the deadline has passed, it will not be considered either by the Appeals Committee or by the Associate Dean.

The FIMS Appeals Committee has the discretion to determine whether the grounds for appeal have been met.

If the Committee deems that the reasons for the appeal are not legitimate, the Associate Dean will be informed. The appeal will be terminated and the student will be informed.

If the Committee decides that the grounds for appeal have been met, the following steps will be taken:

1. the course Instructor will be shown the appeal letter and offered an opportunity to make a written response;
2. if work is to be regraded, a reader will be appointed who is competent in the area in question and was not involved in the assignment of the original mark. The reader will consider the work in question and will arrive at an independent evaluation. If there is a large discrepancy between the original mark and the regraded mark, a second reader may be appointed by the Committee. **If the appointed reader(s) arrive at a grade within five marks of the original, the original grade will stand.**

The FIMS Appeals Committee will review the evidence and will make a recommendation on the case to the Associate Dean Undergraduate.

The Associate Dean Undergraduate will consider the recommendation from the Appeals Committee, and will make a decision. The student and the instructor will be notified promptly and in writing by the Associate Dean of the decision and of the change in grade, if any. Within the Faculty of Information and Media Studies, the Associate Dean's decision on the matter is final.

Further appeals are possible under certain circumstances to the Senate Review Board Academic (for Undergraduate students) or to the Faculty of Graduate Studies (for Graduate students) but the student should carefully consult the guidelines regarding such Appeals.

