

MLIS Program, Faculty of Information & Media Studies  
Western University, Summer 2021  
LIS 9003 Information Sources & Services (ONLINE)

Instructor: Dr. Nafiz Zaman Shuva

Office hours: Thursdays from 12.00 pm to 1.00 pm via Zoom or by appointment

Email: [nshuva@uwo.ca](mailto:nshuva@uwo.ca)

Mode of instruction: Online (asynchronous)

Course credit: 0.5

Owl site: <https://owl.uwo.ca/x/3CGeFs> [to be published soon]

Course Teaching Assistant: [To be announced soon]

### **Communicating with the Instructor**

Feel free to email me at [nshuva@uwo.ca](mailto:nshuva@uwo.ca) if you have any concerns about the course including if you need further information/clarifications regarding any assignment. You can expect a response from me within 24 hours during the work week. Email sent on the weekend may receive a response the following week. I expect you to check your university email @uwo.ca regularly as you will be receiving announcements about this course to your university email.

### **Course Description**

Theory and practice of finding and using basic information sources and question negotiating techniques in information providing contexts, including libraries and information centres. Appropriate and effective ways of providing personal assistance to users in pursuit of information. Introduction to the principles and practices of searching.

### **Course Objectives**

1. To introduce students to the theory and practice of using basic information sources in information providing contexts, including libraries and information centres;
2. To introduce students to appropriate and effective ways of helping both individuals and groups with their information needs by providing personal assistance to users and by giving instructional presentations to groups;
3. To provide students with an opportunity to practice the techniques of negotiating questions, finding appropriate sources, and answering questions;
4. To introduce students to the principles and practices of searching various types of resources.

### **Course Requirements**

Students are required to complete all weekly lessons including required forum postings, and weekly exercises including those that will not be formally graded.

Grading follows the Grading Guidelines published in the [MLIS Graduate Student Handbook](#).

### **Class Schedule**

Self-directed one-week lesson will be released on Thursdays (beginning May 13, 2021).

### Course materials

All required readings are accessible electronically through the course OWL site.

### Methods of Evaluation

Assignment	Weight	Dates (tentative)
Participation	10%	Throughout the term: online participations including contributions to online forums, quizzes, and some individual, and group activities
Reading /Learning Reflections (5x5)	25%	Submission due: Week 3, Week 5, Week 8, Week 11, and Week 14
Reflections on Search Activities (worksheets)	15%	Submission due: Week 6
Virtual Coffee with a Patron (role-play, reference interview)	25%	Submission due: Week 9
Instructional Videos	25%	Submission due: Week 12

### Statement on Academic Offences

Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at the following Web site: [http://www.uwo.ca/univsec/pdf/academic\\_policies/appeals/scholastic\\_discipline\\_grad.pdf](http://www.uwo.ca/univsec/pdf/academic_policies/appeals/scholastic_discipline_grad.pdf)

### Support Services

Students who are in emotional/mental distress should refer to Mental Health@Western <http://www.uwo.ca/uwocom/mentalhealth> for a complete list of options about how to obtain help.